



Republic of the Philippines
 NATIONAL POWER CORPORATION

**TERMS OF REFERENCE
 ALTERNATIVE MODE OF PROCUREMENT
 (SMALL VALUE PROCUREMENT – 53.9)**

1. Scope of Works (REF: _____ PR NO. [S3-DIN21-036](#))

“REQUEST FOR SERVICES: FREIGHT/HANDLING AND OTHER CHARGES FROM AFD WAREHOUSE-DAVAO CITY TO DINAGAT DPP, SAN JOSE DINAGAT PROVINCE (VIA RORO VESSEL IN SURIGAO CITY), HIKDOP DPP AND LORETO DPP”

ITEM NO.	DESCRIPTION OF ITEM/S	QUANTITY	UNIT	TOTAL ABC (Php)
1	REQUEST FOR SERVICES: TO FACILITATE LOADING, HAULING/TRANSPORT AND UNLOADING OF VARIOUS SPARE PARTS, MATERIALS AND SUPPLIES FROM AFD WAREHOUSE DAVAO CITY TO DINAGAT DPP, HIKDOP AND LORETO DPP	1	LOT	100,000.00
	LIST OF SPARE PARTS, MATERIALS AND SUPPLIES TO BE HAULED:			
	INTENDED FOR DINAGAT DPP: S3-DIN21-002			
1.	1. CYLINDER HEAD PN 4313889 / 5372057	4	PC	
2.	2. INJECTOR PN4010025 / 4326780	8	PC	
3.	3. KIT, PISTON SERVICE PN 43/63/5 OR 55/9186	8	KIT	
4.	4. BEARING, CONNECTING ROD, STD PN 3089872 / 3636495	16	PC	
5.	5. BEARING, THRUST PN 400 / 569	2	PC	
6.	6. CLAMP, INJECTOR PN 4917436 / 5375028	16	PC	
7.	7. COOLER CORE OIL, COOLER, PN 4101011 / 3641960	1	PC	
8.	8. CORE, AFTER COOLER PN 4100636	2	PC	
9.	9. GUIDE, VALVE STEM PN 3170135 / 3646200	16	PC	
10.	10. KIT, TURBOCHARGER PN 5321612	1	KIT	
11.	11. KIT, VALVE EXHAUST PN 2881811	16	KIT	
12.	12. KIT, VALVE INTAKE PN 2881816	16	KIT	
13.	13. PUMP, LUBRICATING OIL PN 3644518	1	UNIT	
14.	14. SET, LOWER ENGINE GASKET WHICH INCLUDES 5 DIFFERENT SET/KIT OF GASKET PN 4089148/4089874/4089306/4089307/4089308/4089875 OFFER: SET, LOWER BLOCK GASKET, SET, LOWER OIL PAN GASKET, SET, LOWER PUMP GASKET, SET, LOWER FUEL GASKET, SET, LOWER A	1	KIT	
15.	15. SET, UPPER ENGINE GASKET WHICH INCLUDES 5 DIFFERENT SET/KIT OF GASKET PN 4025104/4376323/4089201/4089202/4089203 OFFER: SET QUADRANT HEAD GASKET, SET, QUADRANT AFTER COOLER GASKET, SET, COOLING SYSTEM GASKET, SET, TURBOCHARGER & INTERCOOLER	1	KIT	
16.	16. SET, MAIN BEARING, STD PN 3800920 / 4024792	1	SET	
17.	17. SET, PISTON RING PN 4376377	8	SET	
18.	18. SPRING, VALVE PN 3635455	16	PC	
19.	19. STARTING MOTOR PN 3651891	1	UNIT	
20.	20. FRONT OIL SEAL PN 3171910 /3649551	5	PC	
21.	21. PUMP, FUEL, BOSH PN 4009883 / 4307244BH30	1	UNIT	

TERMS OF REFERENCE

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22.	22. SENSOR, SPEED PN 3865349 / 4327239	5	PC	
23.	23. SENSOR, TEMPERATURE PN 3096153 / 4954905	5	PC	
24.	24. SEAL, OIL, REAR PN 3171911/ 3649550	2	PC	
25.	25. WATER PUMP PN 4016051 / 4376151	1	PC	
	S3-DIN21-008			
26.	1. SAFETY SHOES LOW CUT, LEATHER, STEEL TOE DELTA PLUS JET3S3 (SIZES: 6-2PAIR, 7-2 PAIR, 8-10 PAIR, 9-5 PAIR, 10-2 PAIR, 11-1 PAIR)	22	PAIR	
27.	2. COVERALL PROTECTIVE CLOTHING TWO PIECE CONTI SUIT DELTA PLUS M2VE2 (JACKET) M2PA2 (TROUSER) (SIZES:M-9 SET, L-10 SET, XL-3 SET)	22	PAIR	
28.	S3-DIN20-031			
29.	1. VACUUM CIRCUIT BREAKER, ABB VD4 12KV, 630A, 60HZ, SHUNT 220VDC/AC, MOTOR 220VDC	1	UNIT	
30.	2. POWER CONTROLLER, DEEP SEA DSE 8620	2	UNIT	
31.	3. CIRCUIT BREAKER, ABB 250A, 3 PH, 480VAC W/ AUX CONTACTS	1	UNIT	
32.	4. CIRCUIT BREAKER, ABB 160A, 3 PH, 480VAC W/ AUX CONTACTS	2	UNIT	
33.	5. CIRCUIT BREAKER 4A, 3 PH 480VAC W/ AUX CONTACTS	8	UNIT	
34.	6. FUSE 100A, 7.2KV, CODE: 1904100, 1 MIN 540A, II:50KA, DIN 43625, IEC 60282-1	3	PC	
35.	7. CONTACT RELAY 6A 250VDC, COIL 24 VDC	24	PC	
	S3-DIN20-030			
36.	1. CURRENT TRANSFORMER CT, ESIT-CTH20	3	UNIT	
37.	2. POTENTIAL TRANSFORMER, PT, ESIT-VTH20	3	UNIT	
	S3-DIN20-029			
38.	1. MOTOR, ELECTRIC 480 V, 3PH, 60HZ, 85KW, 1185RPM	1	UNIT	
39.	2. MOTOR, ELECTRIC 480V, 3PH, 60HZ, 1.1KW, 1440RPM	2	UNIT	
	INTENDED FOR LORETO DPP			
40.	1. FITTING COUPLING, PVC ½ LOCAL	20	PC	
41.	2. FITTING ELBOW, PIPE, PVC ½ DIA LOCAL	10	PC	
42.	3. PVC FITTING PVC TEE ½ LOCAL	10	PC	
43.	4. PVC PIPE LOCAL ½ INCH DIA X 3M BLUE	22	PC	
44.	5. BULB, LED 18W, E-27 BASE DAYLIGHT PHILIPS 19W	20	PC	
45.	6. BULB, LED 20W ORBIKS	50	PC	
	INTENDED FOR HIKDOP DPP			
46.	1. HOTSTICK, FIBERGLASS HASTING	1	UNIT	
47.	2. TESTER, DIGITAL, CALMP TESTER, AC CURRENT UP TO 400A OR HIGHER SANWA DCM400	1	SET	
	TOTAL BID PRICE			100,000.00
	Notes:			
	<ul style="list-style-type: none"> •Mode of award is on per lot basis. •Bid offer must be within the ABC per item. •Warranty shall be during the course of travel. 			

Note: This portion must include the complete technical specifications and the quantity of the requirement.

2. **Delivery Period / Duration of Work**

Delivery Period / Duration of Work shall not be later than **Thirty (30)** calendar days upon receipt of the Purchase Order/Contract or Notice to Deliver.

3. **Delivery Point**

AFD WAREHOUSE, DAVAO CITY to DINAGAT DPP, HIKDOP & LORETO DPP

4. **Bid Submission**

The Bidder shall submit their sealed quotations through their authorized representative to be dropped in the designated drop box in the **SPUG Mindanao Central Office, Kumintang St., Mintal, Tugbok District, Davao City**

5. **Late Bids**

Any Bid submitted after the deadline for submission and receipt of Bids shall not be accepted by NPC.

6. Bid Prices

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A Bid submitted with an adjustable price quotation shall be treated as non-responsive.

7. Bid Price Validity

Price Validity shall not be less than One Hundred Twenty (120) calendar days from date of bid submission.

8. Eligibility Criteria

- a. Bids shall be checked using the PASS / FAIL Criteria for Legal, Technical and Financial components.
- b. From the bids that were rated PASSED, the same shall be ranked and corrected for computational errors to identify the Single / Lowest Calculated Bid (S/LCB).

9. Detailed Evaluation and Comparison of Bids

The S/LCB shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not to comply with the requirements of the tender shall be considered non-complying.

10. Post qualification

- a. Submitted documents of the S/LCB shall be subjected to post qualification evaluation.
- b. The bid that PASSED the Post-Qualification shall be declared as the Single/Lowest Calculated Responsive Bid (S/LCRB).

11. Total Contract Price

The Total Contract Price shall be inclusive of all taxes and other related expenses/charges.

12. Notice to Supplier

- a. The supplier shall pick-up the Purchase Order (PO)/ Notice to Proceed (NTP) from NPC within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the PO/NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law.

13. PO Effectivity

The PO Shall take effect immediately upon receipt of the PO / NTP by the supplier sent through fax as evidenced by the fax transmission receipt and as confirmed by the supplier's representative.

14. Terms of Payment

Terms of Payment shall be **Thirty (30) days** after submission of complete supporting documents.

15. Warranty

Unless otherwise provided in the RFQ, the warranty period shall be a minimum of **during the course of travel** from the date of final acceptance by the end-user.

16. Liquidated Damages

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent (1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

17. Liability of the Supplier

If after signing and accepting the Purchase Order/Contract, the supplier fails to deliver the goods and/or services, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

18. Reservation Clause

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

**SUPPLIER'S BID QUOTATION
 (NP-SMALL VALUE PROCUREMENT53.9)**

To: The DBAC Chairman:

I have read and examined the Terms of Reference for Purchase Requisition (PR) No/s. [S3-DIN21-036](#). I agree with the conditions of the TOR and offer the following with specific description:

ITEM NO.	DESCRIPTION OF ITEM/S TO BE SUPPLIED (INCLUDE BRAND NAME)	OFFERED BRAND/ MODEL	QTY.	UNIT of MEASURE	UNIT PRICE (Php)	TOTAL PRICE (Php)
1	REQUEST FOR SERVICES: TO FACILITATE LOADING, HAULING/TRANSPORT AND UNLOADING OF VARIOUS SPARE PARTS, MATERIALS AND SUPPLIES FROM AFD WAREHOUSE DAVAO CITY TO DINAGAT DPP, HIKDOP AND LORETO DPP		1	LOT		
	LIST OF SPARE PARTS, MATERIALS AND SUPPLIES TO BE HAULED:					
	INTENDED FOR DINAGAT DPP: S3-DIN21-002					
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10.	10. KIT, TURBOCHARGER PN 5321612		1	KIT		
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12.	12. KIT, VALVE INTAKE PN 2881816		16	KIT		
13.	13. PUMP, LUBRICATING OIL PN 3644518		1	UNIT		
14.	14. SET, LOWER ENGINE GASKET WHICH INCLUDES 5 DIFFERENT SET/KIT OF GASKET PN 4089148/4089874/4089306/4089307/40893 08/4089875 OFFER: SET, LOWER BLOCK GASKET, SET, LOWER OIL PAN GASKET, SET, LOWER PUMP GASKET, SET, LOWER FUEL GASKET, SET, LOWER A		1	KIT		
15.	15. SET, UPPER ENGINE GASKET WHICH INCLUDES 5 DIFFERENT SET/KIT OF GASKET PN 4025104/4376323/4089201/4089202/40892 03 OFFER: SET QUADRANT HEAD GASKET, SET, QUADRANT AFTER COOLER GASKET, SET, COOLING SYSTEM GASKET, SET, TURBOCHARGER & INTERCOOLER		1	KIT		
16.	16. SET, MAIN BEARING, STD PN 3800920 / 4024792		1	SET		
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27.	2. COVERALL PROTECTIVE CLOTHING TWO PIECE CONTI SUIT DELTAPLUS M2VE2 (JACKET) M2PA2 (TROUSER) (SIZES:M-9 SET, L-10 SET, XL-3 SET)		22	PAIR	
28.	<i>S3-DIN20-031</i>				
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31.	3. CIRCUIT BREAKER, ABB 250A, 3 PH, 480VAC W/ AUX CONTACTS		1	UNIT	
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38.	1. MOTOR, ELECTRIC 480 V, 3PH, 60HZ, 85KW, 1185RPM		1	UNIT	
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	INTENDED FOR HIKDOP DPP				
46.	1. HOTSTICK, FIBERGLASS HASTING		1	UNIT	
47.	2. TESTER, DIGITAL, CALMP TESTER, AC CURRENT UP TO 400A OR HIGHER SANWA DCM400		1	SET	
TOTAL BID PRICE					
Notes:					
<ul style="list-style-type: none"> •Mode of award is on per lot basis. •Bid offer must be within the ABC per item. •Warranty shall be at least Six (6) months. 					

Delivery Period : 30 days

Delivery Point : DINAGAT DPP, HIKDOP DPP & LORETO DPP

Terms of Payment : 30 days

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Price Validity : 120 calendar days
Warranty Period : during the course of travel

Name and Signature of Authorized Representative

Date _____

Company Name _____

Note: The bidder may use this form or its own company letter head following this format duly signed by the authorized representative when making the offer.